

Meeting of the Board of Trustees of the Free Public Library of the Borough of Longport

January 10, 2022 5:00 PM

CALL TO ORDER: President Roy Law called the meeting to or at 5:00 PM

ANNOUNCEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW: This meeting is called pursuant to the provisions of the Open Public Meetings Law. Notice of this meeting as advertised in the Press of Atlantic City on January 7, 2022, and sent to the Current on January 4, 2022. Notice of the meeting was also posted on the Library's website and in the Longport Borough Hall. Official action may be taken at this meeting.

President Roy Law name Kate Subranni as acting Secretary for this meeting.

RECORDING OF ATTENDANCE: President Roy Law, Treasurer Patricia English, Member Kate Subranni, Member Dolores Wilson, Member JoAnne Clayton, Member Damen Tomassi, Mayor Nick Russo and Library Director Ricky Gerhardt.

ABSENT: School Board President Carl Tripician, Secretary Erin Schiavo

ALSO IN ATTENDANCE: No additional people in attendance

FLAG SALUTE

Old Business: Approval of minutes from January 10, 2022 meeting. (Drafts previously distributed to board members). JoAnne Clayton motioned for approval of minutes, Damen Tomassi seconded the motion. All in favor, none opposed.

Public Comment: none

New Business:

President's Report: Roy Law remarked that we did not receive the Library Construction Bond Grant for the building addition. The Board and Director Gerhardt will research bonding for the addition.

Treasurer's Report: Patricia English reported that there was a beginning balance of \$903,915.64. She reported cash receipts in the amount of \$504.98. Cash disbursed in the amount of \$27,061.42. The ending cash balance was \$877,359.20. Trish English moved to approval of the report, Kate Subranni seconded the motion. All in favor, none opposed.

Bill Pay List: Dolores Wilson moved for approval of the Bill List and was seconded by JoAnne Clayton. All in favor, none opposed.

Director's Report: Ricky Gerhardt shared the December Statistics: Materials (Digital/Physical) checkout - 979; Website Traffic 22,014 page views and 5,958 page visits; and 28 programs, 324 attendees. Winter programs include the cooking program, adult craft program, concert series program starting February and March; wine glass painting; flower arranging. The library is starting to plan for summer programs which will include family programs, authors and concerts.

The new museum exhibit timetable is under development which is funded by a grant from the County Office of Cultural and Heritage Affairs.

The Museum is now open Friday and Saturdays from 10 am to 1 pm when the museum porch store is open.

The library mobile application is under development by the application vendor.

Mayor Nick Russo commented that the Library is now on the call list for Borough Hall openings and closings.

Resolutions:

- A. Resolution 2022-01: RESOLUTION ADOPTING A CASH MANAGEMENT PLAN.** Trish English moved to approve Resolution 2022-01. Kate Subranni seconded the motion. All in favor, none opposed.
- B. Resolution 2022-02: A RESOLUTION A CHANGE FUND.** Mayor Nick Russo moved to approve Resolution 2022-02. Damen Tomassi seconded the motion. All in favor, none opposed.
- C. Resolution 2022-03 A RESOLUTION DESIGNATING DEPOSITORY BANK FOR FUNDS OF THE FREE PUBLIC LIBRARY OF THE BOROUGH OF LONGPORT AND AUTHORIZING DESIGNATED MEMBERS OF THE BOARD OF TRUSTEES TO SIGN NECESSARY BANKING DOCUMENTS.** Kate Subranni moved to approve Resolution 2022-03. Trish English seconded the motion. All in favor, none opposed.

PUBLIC COMMENT: None

ADJOURNMENT: At 5:25 PM Trish English moved for adjournment. Kate Subranni seconded the motion. All in favor, none opposed.