

**Meeting of the Board of Trustees of the Free Public Library of the Borough of Longport**  
June 17th, 2019 at 5:00pm

**Call to Order:** President Roy Law called the meeting to order at 5:00

**Announcement of Compliance with Open Public Meetings Law:** This meeting is called pursuant to the provisions of the Open Public Meetings Law. Notice of this meeting was sent to the Current on and the Press of Atlantic City on December 16th, 2018. Notice of this meeting was also posted on the Library's website and in Longport Borough Hall. Official Action may be taken at this meeting.

**Recording of Attendance:** President Roy Law, Treasurer Patricia English, Secretary Elizabeth Peterson-Ricci, Member Erin Schiavo, Member Damon Tomassi, Member Dolores Wilson, Carl Tripician, President of the Board of Education, Library Director Ricky Gerhardt (all present for the meeting).

**Also in Attendance:** No additional people in attendance

**Absent:** Nick Russo/Mayor

**Old Business:** Approval of minutes from May 20th, meeting-Drafts previously distributed to board members. Dolores Wilson motioned for approval of minutes, Tricia English seconded the motion, all in favor, none opposed, Carl Tripician abstained.

**Public Comment:** n/a

**New Business:**

**President's Report:** Roy Law, President explained that he had no new business to report.

**Treasurer's Report:** Trish English, Treasurer, reported we had a beginning balance of \$242,568.05. We received \$136.21 in cash receipts. We disbursed \$31,958.34. We have an ending cash balance for the month of \$210,745.92. Liz Ricci motioned to accept the Treasurer's report. Erin Schiavo seconded the motion. All in favor, none opposed.

**Bill Pay List:** The bill pay list was reviewed and presented by Trish English, treasurer. She noted that she asked Ricky to keep circulation stats on West Law Subscription. This request is to analyze if the cost is worth the subscription based on patron usage. Carl Tripician noted many statutes are available online without annotations free of charge. This may be an option if

we as a board with our director find the need for the subscription to be dwindling. Erin Schiavo motioned to approve the bill list, Dolores Wilson seconded the motion. All in favor, non opposed.

**Director's Report:** Ricky reported that May programs and circulations have continued to do well and uptick from this time last year. Bingo was a huge hit among patrons and may need to be moved to the Centennial room due to size of groups. Summer programs are also being well received. The summer reading program and yoga have had a great patron response. Yoga classes are filling up and the summer reading kickoff event is June 28th with face painting and a magic show.

Delia Owens has a 40 person waitlist. Longport patrons were signed up and the program hit maximum capacity by the end of May.

Ricky did a promotional talk at the Ross School in Margate to generate excitement for the summer reading program, as well as encouraged the school librarians to promote teacher and student library cards. Ricky will follow up in the fall and consider attending Back to School night to get students signed up for a library card.

Communication with Margate Library has picked up in a positive way regarding our new ILS system and the break from the shared services agreement. The Margate Library has been helpful with small tasks Ricky has needed from them in order to execute a smooth transition to our new ILS and catalog.

**Resolution 2019-19: A Resolution adopting the library mission statement**

Trish English motioned to approve the resolution. Dolores Wilson seconded the motion. All in Favor, none opposed.

**Public Comment:** None

**Adjournment:** 5:11 PM. Elizabeth Peterson-Ricci motioned to adjourn. Dolores Wilson seconded. All in favor, none opposed.