

Meeting of the Board of Trustees of the Free Public Library of the Borough of Longport

August 19th, 2019 at 5:00pm

Call to Order: President Roy Law called the meeting to order at 5:01 PM Announcement of Compliance with Open Public Meetings Law: This meeting is called pursuant to the provisions of the Open Public Meetings Law. Notice of this meeting was advertised in the Press of Atlantic City on December 26, 2018 and sent to the Current on December 21, 2018. Notice of this meeting was also posted on the Library's website and in Longport Borough Hall. Official action may be taken at this meeting.

Recording of Attendance: President Roy Law, Treasurer Trish English, Member/Acting Secretary Erin Schiavo, Member Dolores Wilson, Member Damen Tomassi, Library Director Ricky Gerhardt, President of Board of Education Carl Tripician (all present for the meeting).

Also in Attendance: No additional people in attendance.

Absent: Secretary Elizabeth Peterson-Ricci, Mayor Nick Russo, Mayor

Old Business: Approval of minutes from July 15th meeting (Drafts previously distributed to board members). Trish English motioned for approval of minutes, Dolores Wilson seconded the motion. All in favor, none opposed.

Public Comment: none

New Business:

President's Report: President Roy Law spoke about how pleased he has been with all programming, specifically summer programs. He cited the concert series, the Delia Owens visit and more. Roy also suggested the library consider planting a butterfly bush/plant to encourage support of the Monarch Migration.

Treasurer's Report: Trish English, treasurer, reported that our beginning cash balance was \$190,151.10, Cash receipts totaling \$153.47, Cash disbursed \$31, 143.96. Erin Schiavo motioned to accept the Treasurer's report, Dolores Wilson seconded the motion. All in favor none opposed.

Bill Pay List: The bill pay list was reviewed and presented by Trish English, treasurer. Trish cited that the payment towards the ILS program was the final payment. She also explained a \$294 charge for movie night was due to copyright laws. Dolores Wilson motioned to approve the bill pay list, Roy Law seconded the motion. All in favor none opposed.

Director's Report: Ricky Gerhardt explained the success of the summer programs, the increase in checkouts from last year and last month, as well as the addition of over 100 new members.

Ricky explained that programs such as yoga, concerts, Bingo, and trivia will continue through the fall. Ricky gave a staffing update and explained that Ashley McMahon was hired as a new library assistant. She will work part time and will also work to increase public relations through social media and the local newspapers. Ricky explained that Margate pulled out of the Downbeach overdrive platform, which was previously shared. Their decision allows our members to not have to wait as long for books. Erin Schiavo motioned to accept the Director's Report, and Trish English seconded. All in favor, none opposed.

Strategic Plan Committee: Dolores Wilson spoke about Immediate and long-term needs for the library. Such needs include shelving for the office, ordering several more bookshelves, and increasing space. The Strategic Planning Committee will meet in September to create a survey to distribute to the community. Erin Schiavo motioned to accept the report, Trish English seconded. All in favor, none opposed.

Resolution 2019-20: Resolution Updating Library Hours

Patricia English motioned to adopt the resolution authorizing the approval of updated library hours policy. Dolores Wilson seconded the motion, all in favor, none opposed.

Public Comment: none

Adjournment: Erin Schiavo motioned to adjourn the meeting at 5:22 pm, Trish English seconded the motion, all in favor none opposed.