

Meeting of the Board of Trustees of the Free Public Library of the Borough of Longport

August 17, 2020 5:00PM-Draft

Call to Order: President Roy Law called the meeting to order at 5:01 PM

Announcement of Compliance with Open Public Meetings Law: This meeting is called pursuant to the provisions of the Open Public Meetings Law. Notice of this meeting was advertised in the Press of Atlantic City on August 13, 2020 and sent to the Current on August 11, 2020. Notice of this meeting was also posted on the Library's website and in Longport Borough Hall. Official action may be taken at this meeting.

Flag Salute

Recording of Attendance: President Roy Law, Treasurer Patricia (Trish) English, Member/Acting Secretary Erin Schiavo, Member Dolores Wilson (5:03pm), Member Joanne Clayton, Member Kate Subranni, Mayor Nick Russo, Board of Education President Carl Tripician, Library Director Ricky Gerhardt (all present for the meeting).

Also in Attendance: No additional people in attendance.

Absent: Damen Tomassi

Vote on Officer Position: Secretary: Roy Law made a motion to nominate Erin Schiavo as Secretary, Patricia English seconded the motion. All in favor, none opposed.

Old Business: Approval of minutes from July 20th meeting. (Drafts previously distributed to board members). Trish English motioned for approval of minutes, Joanne Clayton seconded the motion. All in favor, none opposed.

Public Comment: none

New Business:

President's Report: President Roy Law welcomed Kate Subranni, our new Member. Roy explained that the Library hours are being adjusted (Ricky will implement these changes while taking into account the team staffing groups). The biggest schedule change will be occurring on Monday. Roy also spoke about the touchless door handles that were installed, and thanked Mayor Russo for installing the handle on the Atlantic Avenue door. The board plans to look into automatic doors once we hear about the Construction Bond Grant.

Treasurer's Report: Trish English reported that there was a beginning balance of \$492,714.12. She reported cash receipts in the amount of \$697.28. Cash disbursed in the amount of \$30,993.07. The ending cash balance was \$462,418.33. Erin Schiavo motioned for approval of the report, Joanne Clayton seconded the motion. All in favor none opposed.

Bill Pay List: The bill pay list was reviewed and presented by Trish English, treasurer. Trish explained that there was a \$675.00 charge for Corey Purcell that has been cancelled due to cancellation of the concert. Dolores Wilson motioned to approve the bill paid list, Joanne Clayton seconded the motion, all in favor none opposed.

Director's Report:

Ricky discussed the July statistics for programs and circulation. He indicated that our physical materials check out was low compared to last July, but considering we are still dealing with the pandemic, was happy with the checkouts. Digital checkouts have increased since last month. The Library website traffic is up significantly. Ricky explained a change in the length of time that materials returned are quarantined. Books and DVDs are now quarantined for 3 and 4 days respectively. As for programming, the Anne Napolitano author event registration is going well. Tickets will be disbursed this week. Bingo and trivia have been well attended and Fall yoga registration is now open. Ricky expressed that the Library would like to look into adding more virtual events such as digital workshops and lectures in the near future. Library updates include updates to The Historical Society website including virtual tours. Ricky spoke about the Memorandum of Understanding regarding the Library and Historical Society. Once approved by the Historical Society Board, Ricky suggests we add the item as a resolution on our September Meeting Agenda. Other updates included implementing the fall schedule, a movie night partnership with PBA and the installation of doorknob free handles.

7.5 Committee Reports: Library-Historical Society: Joanne Clayton explained the Memorandum of Understanding between the Longport Historical Society and The Longport Library. If agreed upon, this would allow the library to bring the museum under the library umbrella. Other aspects of this partnership that were discussed were maintenance of the Historical Society Building. Mayor Russo spoke about a water leak and repairs that are needed, as well as former residents who paid for the building to be painted.

Public Comment: none

Adjournment: Erin Schiavo motioned to adjourn the meeting at 5:35 pm, Dolores Wilson seconded the motion, all in favor none opposed.