

Meeting of the Board of Trustees of the Free Public Library of the Borough of Longport

September 21, 2020 5:00PM-Draft

Call to Order: President Roy Law called the meeting to order at 5:01 PM

Announcement of Compliance with Open Public Meetings Law: This meeting is called pursuant to the provisions of the Open Public Meetings Law. Notice of this meeting was advertised in the Press of Atlantic City on September 19, 2020 and sent to the Current on September 18, 2020. Notice of this meeting was also posted on the Library's website and in Longport Borough Hall. Official action may be taken at this meeting.

Flag Salute

Recording of Attendance: President Roy Law, Treasurer Patricia (Trish) English, Secretary Erin Schiavo, Member Dolores Wilson, Member Joanne Clayton, Member Kate Subranni, Member Damen Tomassi, Board of Education President Carl Tripician, Library Director Ricky Gerhardt (all present for the meeting).

Also in Attendance: No additional people in attendance.

Absent: Nick Russo

Old Business: Approval of minutes from August 17th meeting. (Drafts previously distributed to board members). Trish English motioned for approval of minutes, Dolores Wilson seconded the motion. All in favor, none opposed.

Public Comment: none

New Business:

President's Report: President Roy Law commended Ricky Gerhardt and the Historical Society Committee for their hard work in helping with the transition of bringing the Historical Society under the umbrella of the library. Roy commented that there will be more work ahead but was pleased with the efforts and outcome of the work leading up to this point.

Treasurer's Report: Trish English reported that there was a beginning balance of \$462, 418. 33. She reported cash receipts in the amount of \$93.65. Cash disbursed in the amount of \$84, 735.80. The ending cash balance was \$377, 776.18. Erin Schiavo motioned for approval of the report, Dolores Wilson seconded the motion. All in favor none opposed.

Bill Pay List: The bill pay list was reviewed and presented by Trish English, treasurer. There were no issues with the bill pay list. Kate Subranni motioned to approve the bill paid list, Joanne Clayton seconded the motion, all in favor none opposed.

Director's Report: Ricky discussed the August statistics for programs and circulation. He indicated that digital checkouts have continued to increase. Ricky explained that our main vendor for books and movies is now Ingram. Bingo and trivia have been well attended and Fall yoga is currently full. A lecture series will be starting with some local speakers as well as a group from Rutgers University. Ricky explained that events will be held outside in the gazebos then transitioning to virtual in the fall. Ricky continues to closely monitor health and safety recommendations related to Covid 19.

Committee Reports: Library-Historical Society: Joanne Clayton talked about how the Historical Society Committee and Library Committee had been working on drafting the memorandum of understanding. Once the document was put together, committee members reviewed and made suggestions. Ricky attended a meeting with the historical society board to answer any questions they had about the memorandum.

Resolution 2020-12 Authorizing the Signing of a Memorandum of Understanding with the Board of Trustees of The Longport Historical Society regarding integration and merger of the Museum into the Library

Joanne Clayton made a motion to approve the resolution and Dolores Wilson seconded the motion. Secretary Erin Schiavo asked for a Roll Call: Roy Law, Erin Schiavo, Kate Subranni, Dolores Wilson, Joanne Clayton, Carl Tripician in favor. Trish English and Damen Tomassi abstained. None opposed.

Resolution 2020-13 RESOLUTION OF THE TRUSTEES OF THE FREE PUBLIC LIBRARY OF BOROUGH OF LONGPORT IN THE COUNTY OF ATLANTIC REGARDING ITS REVIEW OF THE 2019 ANNUAL AUDIT

President Roy Law commented on how happy he was that the with the audit report and the audit had no recommendations in regard to how the library handles its accounting, which means the library is handling the accounting well. Treasurer Trish English said that she was happy with the report as well. Dolores Wilson motioned, Trish English seconded. All in favor, none opposed.

Public Comment: none

Adjournment: JoAnne Clayton motioned to adjourn the meeting at 5:23 pm, Dolores Kate Subranni seconded the motion, all in favor none opposed.