

Meeting of the Board of Trustees of the Free Public Library of the Borough of Longport
November 19, 2018 at 5:00pm

Call to Order: President Roy Law called the meeting to order at 5:06pm

Announcement of Compliance with Open Public Meetings Law: This meeting is called pursuant to the provisions of the Open Public Meetings Law. Notice of this meeting was sent to the Current on November 15, 2018 and The Press of Atlantic City on November 15, 2018. Notice of this meeting was also posted on the Library's website and in Longport Borough Hall. Official Action may be taken at this meeting.

Recording of Attendance: President Roy Law, Secretary Elizabeth Peterson-Ricci, Treasurer Patricia English, Erin Schiavo, Damen Tomassi, Dolores Wilson, President of the Board of Education Carl Tripician, Library Manager Ricky Gerhardt

Also in attendance: Borough Solicitor Pat Agnellini

Absent: Mayor Nick Russo

Old Business: Approval of Minutes from Oct. 29 Meeting. Motioned by Patricia English, Seconded by Erin Schiavo. All in favor, none opposed.

Public Comment: There was no public comment

New Business:

Resolution 2018-1: A RESOLUTION AUTHORIZING THE APPROVAL OF THE BY LAWS FOR THE BOARD OF TRUSTEES OF THE FREE PUBLIC LIBRARY OF THE BOROUGH OF LONGPORT

Members discussed making amendments to the by laws which included not listing named committees (members will add later if deemed necessary). Having a super majority of members for certain actions including changing by laws, disciplinary action against the director, and budgetary matters. Adding board officers as signature for checks. Broaden the wording of library services to include library and related services. Members also discussed chain of command and all questions and complaints should be directed to the Library Director. The board sets the policy, we don't enforce the policy.

Motioned by Erin Schiavo to adopt Resolution 2018-1 as amended, Seconded by Dolores Wilson. All in Favor, none opposed.

Resolution 2018-2: A RESOLUTION AUTHORIZING THE APPROVAL OF LIBRARY POLICIES

Members discussed changing the policy on pets to allows pets for five minutes if the are leashed are in carrier.

Erin Schiavo was excused from meeting at 5:35pm.

Patricia English made motion to adopt Resolution 2018-2 as amended. Elizabeth Peterson-Ricci seconded. All in favor, none opposed.

R 2018-03: RESOLUTION DESIGNATING DEPOSITORY BANK FOR FUNDS OF THE FREE PUBLIC LIBRARY OF THE BOROUGH OF LONGPORT AND AUTHORIZING DESIGNATED

MEMBERS OF THE BOARD OF TRUSTEES TO SIGN NECESSARY BANKING DOCUMENTS (was added to agenda at start of meeting)

Motioned by Dolores Wilson, Seconded by Patricia English. All in favor, none opposed.

At next Borough of Longport Commission Meeting, officers will be added to the Borough of Longport's statutory bond coverage.

Motions: Ricky Gerhardt excused himself for portion about the Library Director's salary ranges with a start date of January 1st, 2019.

Library Staff Job Titles and salary ranges with a start date of January 1, 2019.

Members discussed salary ranges, the New Jersey Library Association Salary Scale, and the wording of the benefits package.

Dolores Wilson motioned to adopt Library Staff Job Titles and salary ranges with a start date of January 1, 2019, Elizabeth Peterson-Ricci seconded. All in favor, none opposed.

Carl Tripician was excused from meeting at 6:10pm

Introduction of 2019 Budget:

Ricky came back into the meeting to discuss the budget. Members requested additional information about the budget and how it relates to salary scales. Ricky will put together a more detailed budget for members at the next meeting: December 4, 2018 at 5pm.

Public Comment: There was no public comment

Adjournment: The meeting was adjourned at 6:30pm. Dolores Wilson Seconded. All in favor, none opposed.