

Meeting of the Board of Trustees of the Free Public Library of the Borough of Longport

September 12, 2022 5:00 PM

Call to Order: President Roy Law called the meeting to order at 5:00 PM.

Announcement of Compliance with Open Public Meetings Law: This meeting is called pursuant to the provisions of the Open Public Meetings Law. Notice of this meeting was advertised in the Press of Atlantic City on September 10, 2022 and sent to the Current on September 7, 2022. Notice of this meeting was also posted on the Library's website and in Longport Borough Hall. Official action may be taken at this meeting.

Recording of Attendance: President Roy Law, Treasurer Patricia English, Secretary Erin Schiavo, Member Kate Subranni, Member Joanne Clayton, Member Dolores Wilson, Library Director Ricky Gerhardt (all present for the meeting).

Absent: Member Damen Tomassi, School Board President Carl Tripician, Mayor Nick Russo

Old Business: Approval of minutes from June 13th & July 28th, 2022 meetings. (Drafts previously distributed to board members). Trish English motioned for approval of minutes, Dolores Wilson seconded the motion. All in favor, none opposed.

Public Comment: none

New Business:

President Roy Law shared that our October meeting falls on Columbus day, and asked if members had a conflict. It was decided that we will have enough members available to hold the meeting. Roy also discussed Longport's 125th anniversary and ideas for events and celebrations. He suggested food trucks along with various other events that could occur in conjunction with community events, using community spaces.

Treasurer's Report: Trish English reported that there was a beginning balance of \$941,035.42, She reported cash receipts in the amount of \$23,828.66. Cash disbursed in the amount of \$27,651.81. The ending cash balance was \$937,212.27. Erin Schiavo motioned for approval of the report, Joanne Clayton seconded the motion. All in favor none opposed.

Bill Pay List: The September Bill Pay list was reviewed. There were no questions. Dolores Wilson motioned to approve the bill pay list, Erin Schiavo seconded the motion. All in favor, none opposed. An additional motion was made by Dolores Wilson to accept the July and August Bill Pay lists. Joanne Clayton seconded the motion. All in favor, none opposed.

Director's Report: Ricky shared the statistics for June, July, and August. Statistics include Materials Checkout (digital/physical), Website traffic, Library App downloads, New Borrowers and Programming. During those months, there were 134 total programs with 2488 attendees.

Ricky compared attendance for programs from 2019 and 2021 to this past summer, noting that prior to this summer, there had been an average of less than 1600 attendees. This summer that number increased to almost 2500 attendees.

The children's programs on Saturdays averaged about 60 people. Ricky has plans to relocate the children's area to the back of the Library

Ricky and the Library Staff are preparing for next summer, with the theme of community. Ricky looks to partner with Borough organizations/Departments such as police, fire, and beach patrol. His goal is to have a big kick off event and include community members.

They have started looking into authors for next summer as well.

Ricky asked for some ideas for Longport's 125th anniversary. Some of the existing ideas include themed apparel for the 125th anniversary, an end of summer bonfire, and a concert at the gazebo at 35th Avenue.

Fall Programs are underway and include crafts, movies, speakers, concerts, trivia, bingo, yoga and cooking classes.

There will be a seasonal gathering on October 3rd at 1:00PM at Guild Hall to officially kick off Fall Programs.

Both the Library and the Museum are now operating under fall hours.

The oral history project is underway and Ricky and staff are sorting through recordings.

The Museum has had some flooding in the Basement. Ricky is working with the Borough to address this issue, as well as the fact that the Museum does not have flood insurance.

The first installment of the Museum grant was received and a mid-year report was completed and submitted to the grant coordinator.

Resolutions:

- A. Resolution 2022-09: A RESOLUTION OF THE TRUSTEES OF THE FREE PUBLIC LIBRARY OF LONGPORT IN THE COUNTY OF ATLANTIC REGARDING ITS REVIEW OF THE 2020 ANNUAL AUDIT. Erin Schiavo motioned to approve Resolution 2022-09. Trish English seconded the motion. All in favor, none opposed.

- B. Resolution 2022-10: A RESOLUTION AUTHORIZING ACCEPTING A HISTORICAL GRANT FROM THE ATLANTIC COUNTY OFFICE OF CULTURAL AND HERITAGE AFFAIRS. Dolores Wilson motioned to approve resolution 2022-10. Joanne Clayton seconded. All in favor, none opposed.

Public Comment: none

Adjournment: At 5:17pm Dolores Wilson made a motion for adjournment. Erin Schiavo seconded the motion. All in favor, none opposed.