

# Meeting of the Board of Trustees of the Free Public Library of the Borough of Longport

May 8, 2023 5:00 PM

**Call to Order:** President Roy Law called the meeting to order at 5:00 PM.

Announcement of Compliance with Open Public Meetings Law: This meeting is called pursuant to the provisions of the Open Public Meetings Law. Notice of this meeting was advertised in the Press of Atlantic City on May 4, 2023 and sent to the Ocean City Sentinel on May 2, 2023. Notice of this meeting was also posted on the Library's website and in Longport Borough Hall. Official action may be taken at this meeting.

**Recording of Attendance:** President Roy Law, Secretary Erin Schiavo, Treasurer Patricia English, Member Kate Subranni, Member Elizabeth Peterson- Ricci, Member Joanne Clayton, Member Dolores Wilson, Library Director Ricky Gerhardt, (all present for the meeting).

**Absent:** Mayor Nick Russo, School Board President Carl Tripician

**Old Business:** Approval of minutes from April 10, 2023 meeting. (Drafts previously distributed to board members). Trish English motioned for approval of minutes, Liz Ricci seconded the motion. All in favor, none opposed.

**Public Comment:** none

## **New Business:**

**President's Report:** Roy Law spoke about upgrading the AV system in Commission Chambers and recent communication he had with Mayor Russo regarding this update and the role of the Library. Roy shared quotes given by some companies as well as a plan for sharing the expense with the Borough with an agreement that the Library's Annual Municipality Fee would be adjusted in the future.

**Treasurer's Report:** Patricia English reported that there was a beginning balance of \$675, 560.68. She reported cash receipts in the amount of \$400,082.23. Cash disbursed in the amount of \$23, 551.57. The ending cash balance was \$1,052,

091.34. Liz Ricci motioned for approval of the report, Kate Subranni seconded the motion. All in favor none opposed.

**Bill Pay List:** The May Bill Pay list was reviewed. Erin Schiavo motioned to approve the Bill Pay list. Liz Ricci seconded the motion. All in favor, none opposed.

**Director's Report:** Ricky shared the statistics for April. Statistics include Materials Checkout (digital/physical), Website traffic, and Programming.

In April there were 33 programs with 438 attendees.

Summer newsletters have been mailed and many events and program dates have been set. Library summer programs will include history programs, concerts, crafts, cooking, family events, and author visits. Programs will also include activities featuring Longport's 125<sup>th</sup> anniversary celebration. The two main author events have been scheduled for July 10<sup>th</sup> and 17<sup>th</sup>.

The new Museum exhibit grand opening will be held on May 20<sup>th</sup> and the Art Exhibit Grand Opening is set for May 27<sup>th</sup>. A painting project has been completed in the fire department room in the museum, and the museum will be cleaned weekly by a cleaning company before Memorial Day.

The Summer Scavenger Hunt will start on May 27<sup>th</sup>, and run through September 2<sup>nd</sup>.

The Sumer Reading Program will begin on Saturday June 17<sup>th</sup>, and Ricky will be visiting the Ross Elementary School on May 22<sup>nd</sup>.

Ricky shared that interviews are underway for library assistants, and planning has begun for Fall programs.

**Resolutions:**

Resolution 2023-6: A RESOLUTION ESTABLISHING A CAPITAL EXPENSE PLAN AND RESERVING FUNDS FOR THE LIBRARY AND MUSEUM FOR THE PERIOD FROM 2023 TO 2025 . Trish English motioned to adopt Resolution 2023-6. Liz Ricci seconded. All in favor, none opposed.

Resolution 2023-7: A RESOLUTION ADOPTING AN UPDATED STRATEGIC PLAN (2023-2025) . Erin Schiavo motioned to adopt Resolution 2023-7. Dolores Wilson seconded. All in favor, none opposed.

Resolution 2023-8: A RESOLUTION APPROVING A TECHNOLOGY PLAN (2023-2025). Liz Ricci motioned to adopt Resolution 2023-8. Kate Subranni seconded. All in favor, none opposed.

**Public Comment:** none

**Adjournment:** At 5:33 Joanne Clayton made a motion to adjourn the meeting. Liz Ricci seconded. All in favor, none opposed.

The next meeting of will be held on Monday, June 12<sup>th</sup> at 5:00PM.